

## Minutes of Library Committee Meeting

Date : 10-02-2022

Time : 10-45 A M

Venue : Central Library

### Agenda

1. Expenditure incurred on Library for 2021-2022.
2. Budget for the year 2022 -2023.
3. Procurement of books for 04<sup>th</sup> , 06<sup>th</sup> & 08<sup>th</sup> Semester of B.Tech Students for the year 2022-2023.
4. Organising Book Exhibition in the month Feb 2022.
5. Stock Verification departmental library books .

### MEMBERS PRESENT

S N	Name of the Staff	Designation	Dept	Signature
01	Dr. J. Praveen	Principal	EEE	J. Praveen
02	Mr. Rajesh Kumar	Assoc. Prof.	CSE	Rajesh
03	Dr. M. Suresh Babu	Librarian	Library	M. Suresh Babu
04	Mrs. Sirisha	Asst. Prof.	ECE	Sirisha
05	Mr. Vijaya Rama Raju	Assoc. Prof.	EEE	Vijaya Rama Raju
06	Mr. A. Prakash	Asst. Prof.	Civil	A. Prakash
07	Mrs. P. Surekha	Asst. Prof.	CSE	P. Surekha
08	Mrs. T.N.P. Madhuri	Asst. Prof.	IT	T.N.P. Madhuri
09	Mr. K. Sunil Kumar Reddy	Assoc Prof	ME	K. Sunil Kumar Reddy
10	Mrs. Y. Gayathri	Asst. Prof	H & S	Y. Gayathri

1. Resolved to approved the expenditure incurred on different items of the library for the year 2021 -2022 as given in appendix - A
2. Resolved to approve the estimation of the budget for the year 2022 -2023 as given in appendix - B
3. Resolved to permit the librarian to procure books 04<sup>th</sup> , 06<sup>th</sup> & 08<sup>th</sup> B.Tech Students for the year 2022-2023 as listed in appendix -03
4. Resolved to permit the librarian to conduct book exhibition in the month of Feb 2022 enabling him to procure the books for 4<sup>th</sup> , 6<sup>th</sup> & 08<sup>th</sup> Semester of B.Tech Students
5. Resolved to permit the librarian to undertake verification of library books