



## Income Expenditure Statement

(To be submitted within 3 days after the scheduled dates of conf./Seminar)

Name of the Faculty:

Designation:

Dept.:

Mobile No:

email:

Name as printed in Bank's Pass Book:

Name of the Bank:

Training Programme:

Programme Dates:

Income			Expenditure				
S No	Source	Amount	S No	Bill No/ Date	Item Description	Amount	
	Advance from TEQIP-II Office				I. Registration Fee:		
1			1				
2			2				
3			3				
					II. Travelling expenses:		
4			1				
5			2				
6			3				
					III. DA/ Boarding & Lodging:		
7			1				
8			2				
<b>Total Income</b>							
						<b>Balance=</b>	

### Declaration:

1. I/We hereby declare that I/We agree to the terms and conditions for the financial assistance provided and that all receipts and amounts enclosed and mentioned are true to my/our knowledge.
2. I/We also declare that no assistance has been availed from any external agencies for this programme.

Signature of Faculty

Date:

Signature of HOD

Date:

Signature of A.O

Date:

### Encl:

1. Original Bills for all expenses
2. Copy of Budget Sanction letter
3. Copy of Certificate of Participation
4. Letter of Undertaking