



Gokaraju Rangaraju Institute of Engineering & Technology (Autonomous)

GRIET/PRIN/Admissions/F-32/2024-25

20 July 2024

Fee Refund Policy 2024-25

As per the University Grant Commission (UGC) Fee Refund Policy for the Higher Educational Institutions (HEIs) on withdrawal/cancellation of admission by the students Dt: June 12, 2024, the fee refund policy for AY: 2024-25 is as follows:

- (a) Students can request a full refund of fee if they withdraw before the start of the course.
- (b) The refund of fee should be completed within seven days of receiving the request.
- (c) The application processing fee can be deducted.
- (d) If the student leaves after joining the course, the tuition fees will be deducted as follows:

Category	Percentage of Refund of fees	Point of time when notice of withdrawal of admission is received
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

- (e) The original documents must be returned to the applicant.
- (f) The fees for future years from applicant, who cancel their admission should not be demanded.

Process:

1. Applicant should make a request for seat cancellation, fee refund and get approval from the Principal.
2. Submit the letter before September 30, 2024 for UG and October 30, 2024 for PG at Dean Admissions office.